



MINUTES OF THE MEETING OF LOOSE PARISH COUNCIL Monday 18th November 2019 at 7.30pm, in the Parish Pavilion, KGVPF

Present: Vianne Gibbons (Chairman) (VG) Charlie Hollister (Vice Chairman) (CH), Peter Rigby (PR), Tony Oliver (TO), Tom Oliver (ToM), Susan Luckhurst (SL), Jim Andrew (JA) and Velma Bennett (VB),
Also in attendance: Liz Lovatt (Community Warden) (LL), Anne Rigby (Communication and Media Clerk) (AR) and Kim Owen (Clerk)(KO) who took the minutes

There were 2 members of the public present. Housekeeping procedures and rules on taking part were pointed out by the Chairman.

1. To receive and record any apologies for absence

Apologies were received from Jane Butler, Bryan Hillman, Malcolm Summers and Susan Grigg (MBC Ward Councillor).

2. To receive and agree any decision regarding any item to be taken as confidential (Item 20)

The Council **AGREED** to take item 20 as confidential.

3. To receive any declarations of pecuniary interest on items in the agenda, in accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition, any declaration of personal or prejudicial interest. (As agreed by LPC 21st Jan 13)

None.

4. To receive any signed dispensation requests for any item on this agenda, and for Councillors to approve/disapprove as appropriate and to agree the reason for the dispensation if approved. (see dispensation form). This follows the agreement made by the LPC at the meeting held on the 17th July 2017- (item 17)

None.

5. To agree and to sign as a correct record the minutes:

LPC minutes for the meeting held on the 21st October 2019 (pages 1547-1552)

The minutes of the meeting held on 21st October 2019 were AGREED as a true and accurate record of the meeting and were signed by the Chairman

The following approved Committee minutes are to be noted and adopted by the Parish Council:

- Planning Meetings on 7th October 2019 (page 475-476) and 21st October 2019 (477-478)
- Pavilion and Community Hub Meeting on 24th June 2019 (294-297)

6. To receive any reports from the KCC Ward Councillor Paulina Stockell (PS) (ongoing item)

No report received.

7. To receive any reports from the Loose Ward Councillor Sue Grigg (SG) (ongoing item)

No report received.

8. To receive any reports/information from Community Warden Liz Lovatt (LL), PCSO Ross Russell (RR) and update from e-watch (ongoing item)

No report received from PCSO

Report from Community Warden. LL advised the following:

- Burglaries

On Saturday 19th October at approximately 14.30 – 15.00 a property was broken into but nothing appears to be taken. The same day approximately 18.20 several items were stolen from a property on Linton Road.

- Welfare Visits

This is a very busy time of year for welfare visits. If anyone needs assistance or knows of someone who needs help, please give me a call.

- Halloween/Bonfire night

I did not have any reports of antisocial behavior in Loose on both evenings

- I have recently given a talk on my role as a warden, scams and financial abuse. If anyone is interested in booking a talk please let me know.

The Council **AGREED** to put the report in the Community Alert and invite LL to speak at the Coffee morning in January 2020.

E-Watch report

- Between 6:00pm on Saturday 2nd of November and 10:34am on Sunday 3rd of November in Linton Road. Vehicle window smashed and laptop & bag taken while parked in the road. Posted 05/11/2019
- On Friday 25th of October around 4:00pm in Church Street. Three young people damaged a council bin. Posted 27/10/2019

9. To receive any questions/comments from the public, to include any letters/e-mails received by the Clerk from members of the public (ongoing agenda item)

- JA advised that an e-mail had been received from Persimmon Homes about a proposed development in Boughton Lane. He has also spoken to the Landowner who would like to make a donation to the refurbishment of the Pavilion over and above the CILs money that would be received. The current policy of the Planning committee is to not discuss planning applications until they have been submitted to MBC. This would need a change in procedure for the Planning Committee to discuss Boughton Lane prior to submission. After discussion the Council **AGREED** to discuss this matter at the next LPC meeting and make any decisions necessary.
- JA also advised that following the release of the list from MBC regarding the Call for Sites he had had an informal meeting with North Loose Residence Association, who advised they will be putting in a response to MBC regarding the call for sites in their area. After discussion it was **AGREED** that the Planning Committee will discuss putting together a response for Loose Parish at the next Planning meeting on 2nd December 2019. The Council asked PR to be involved in the meeting as he has a good background knowledge of the sites that are being considered. The sites in Parish are as follows:

○ 117	Loose Court Farm Cottage	138 Units
○ 225	Tanglewood, Loose	No of Units unknown
○ 235	Land at Boughton Lane	75-95 Units
○ 236	Fairview Farm North Parcel	320-375 Units
○ 288	Land at Hill Farm, Linton	130-170 Units
○ 312	Land north of Heath Road	212 Units
○ 320	Land to West of Well Street	240 Units
○ 328	59 Linton Road	9 Units
○ 332	Fairview Farm South Parcel	315-365 Units
- JA confirmed that he had received the report following the KMOTT visit to the Parish. It appears that all trees in the village are included in the competition even though the Parish Council is not responsible for all of them. The Clerk will forward the report to all Councillors.

10. To receive any updates in the Loose Neighbourhood Plan and make any necessary decisions

- a. If felt relevant, to agree to officially thank MBC for their support of the Loose NHP.
The Council **AGREED** to write to MBC to thank the Officers for their help with the Loose NHP.
- b. To ratify last minutes for the 'forty ninth' meeting of the LNPSG and any round robin agreements.
The Council ratified the last minutes for the forty-ninth meeting of the LNPSG and any Round Robin agreements.
- c. To cancel any notifications of disclosable pecuniary interests as held by MBC and LPC for Co-Opted voting members of the LNPSG.

The Council **AGREED** to cancel any notifications of disclosable pecuniary interests as held by MBC and LPC for Co-Opted voting members of the LNPSG

- d. To dissolve the Loose Neighbourhood Planning Steering Group committee.

The Council have **AGREED** to dissolve the Neighbourhood Planning Steering Group. They have asked the clerk to send thank you letters to Terry McKeown and Peter Gardner as well as a separate letter to Jan Capon for all her hard work.

The Chairman thanked JA for all his hard work on the Neighbourhood Plan.

JA Left the meeting at 8.30pm.

11. To receive any updates on SMART (ongoing item) (PR)

The public consultation on the A229 has been delayed due to the General Election. It is now expected to be mid-January. The demolition of the Wheatsheaf will be in January/February 2020. There is concern that the A229 cannot cope with any more traffic.

12. To receive information on the progress of the new Website for the Loose Parish Council and make any necessary decisions (LMu)

LMu presented the draft website he has completed so far. After discussion it was **AGREED** for LMu to continue the work on the website and for Councillors to have look at it on the link provided and forward any comments they may have to LMu before the next meeting.

13. Promotion of Loose Parish Council & Articles- (ongoing item):

- a. To receive an updated report re the LPC website
AR gave a verbal website report to the Council.
- b. To receive information on In and Around Loose and other publications
AR confirmed that the deadline for the next edition is 28th November 2019 and will be delivered to residents at the end of December 2019. The Council **AGREED** to put in details of Council meetings, Community Coffee Mornings and ask residents if they had any ideas for a new logo for the Parish Council.
- c. To receive information on the Community Alert Service and to discuss and agree items for the next Alert
AR advised that the community Alert had been running for a year and had 65 subscribers.

14. Risk (ongoing item):

- a. **To receive and discuss any items of concern escalated by committees or concerning and potential risk matters**

In her report the RFO raised issues with the monitoring and repairs to the Play equipment. Some remedial work has been reported as necessary, repairs completed but the same work had appeared on the next report as in need of repair. She is obtaining quotes and is meeting with other contractors to check the situation with repairs. VG advised that Committees need to be vigilante regarding work carried out by contractors to ensure the Council has best value for money.

15. Notification of correspondence for discussion/action (ongoing item)

- a. Survey/Consultations:
None.

16. Finance & Funding- (ongoing item):

- a. To agree the online payments and any cheques issued on 18th November 2019 and for the Chairman/Vice Chairman to sign apex A as agreement of the LPC. (Apex A available to all Councillors)
The Appendix A was **AGREED** by Council.
- b. To receive information on the CIL funding received from MBC (JC)
The Council **AGREED** for the CIL funding to go towards the playground equipment repairs.
- c. To receive information concerning the cost outlay for repairs to the play equipment in particular for this year, including the report system for operational inspections. To agree an adjustment to the budget lines, from the LPC contingency line to the PCH committee of £1000 to cover unexpected costs for play equipment, maintenance etc to cover up to the fiscal year end.

The Council **AGREED** for £1000 to be transferred from LPC Contingency to PCH Committee to cover the costs for play equipment and maintenance to cover up to the fiscal year end.

17. To discuss the KALC Area Meetings Representatives and make any necessary decisions

Currently our KALC representatives have troubles attending the Maidstone Area Committee Meeting. After discussion it was **AGREED** that the representatives will be a different people each time and will attend the meeting even if there is a meeting for the Parish. They can then feedback to the Council at the next LPC meeting. The Clerk will find out the date of the next meeting and organise 2 representatives.

18. To receive information on 'Nation's Toast to the Heroes of WW 2' and the ringing of church bells as part of the nationwide 'Ringing Out for Peace' on the 8th May 2020 - VE Day and make any necessary decisions (SL)

May 8th is a bank holiday so will be difficult to do anything regarding the event. However, the Council **AGREED** that the Coffee morning on 13th May 2020 will be decorated to celebrate VE Day.

19. Information Only (ongoing item)

- a. Response to the 'Redmond audit review' sent to NALC by the RFO (copy sent to the Chairman) The clerk will send out the report to all Councillors.

20. To discuss co-opting a Councillor onto Loose Parish Council and to make any necessary decisions

The potential Councillor did not attend.

21. Next meeting of the LPC will be on Monday 9th December 2019

The Meeting ended 9.35pm

Signed

Dated.....