

# Loose Parish Council Financial Review for 2018-2019



## Loose Parish Council (LPC)

Should have a total of 13 Councillors - Actually had 9 Councillors

Approx. Total No. of Voluntary Hours for April 2018-March 2019

(includes Councillors & other Volunteers) = 1,908 hours

5 Paid Employees - Total hours per week = 90 hours

Income = £ 30,188 (see Audit Sheet) Expenditure = £ 43,624 (see Audit Sheet)

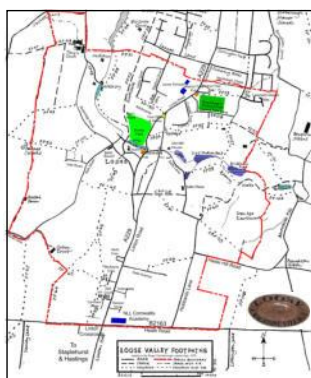
= £ 79,019 (Parish Precept) Staff Costs = £ 68,603

Total Income = £109,207

Total Expenditure = £112,227

*For an overview of how the parish council managed to deliver all its services, we have broken the Expenditure down into the various Committee and Day-to-Day Activities.*

## LPC Committees



### Planning

We are consultees for all Loose planning applications and respond appropriately, taking into account the character & historical value of the parish.

**Expenditure = £ 4,056 (staff costs)**

**Approx. Voluntary Hours = 312**



### Loose Neighbourhood Plan Steering Group

To establish a Neighbourhood Plan, which will form part of the Maidstone Local Plan and will be a legal document for years to come.

**Expenditure = £3,270 (consultancy, etc)**

**Expenditure = £1,813 (staff costs)**

**Approx. Voluntary Hours = 279**



### Environment

The upkeep of green spaces including Brooks Field & pond, Roy's Wood, the village green, Walnut Tree triangle and the closed cemetery.

**Expenditure = £ 7,450 (maintenance & projects)**

**= £ 5,993 (staff costs)**

**Approx Voluntary Hours = 164**

## Pavilion & Community Hub

Regular management and improvement of the Pavilion and Playing field is undertaken to make it a safe, clean and attractive place for people to use and enjoy.



**Income = £16,564 (pavilion & field bookings)**

**Expenditure = £ 6,602 (maintenance & projects)  
= £16,376 (staff costs)**

**Approx. voluntary Hours = 176**



## Events Working Group

To manage and run the annual Loose Village Fete & Fun Dog Show.



**Income = £ 2,884**

**Expenditure = £ 813 (running costs)  
= £ 1,430 (staff costs)**

**Approx. Voluntary Hours = 397**



## Finance & Administration

Reviewing financial and procedural requirements of the parish council. Fulfilling Statutory Regulation and ensuring that regular reviews are undertaken with regards to compliance.

**Expenditure = £ 4,290 (staff costs)**

**Approx. Voluntary Hours = 12**



## Human Resources Board

Review salaries and expenses and deal with any staffing issues.

**Expenditure = £ 468 (staff costs) Approx. Voluntary Hours = 32**

## General Day-to-Day Activities of Running the Parish Office

Running the parish office as cost-effectively as possible.

Liaising with members of the public, councillors and official bodies.

Managing workload & staff resources.

**Income = £ 8,870 (includes VAT refunds)**

**Expenditure = £22,800 (general admin)  
= £30,121 (staff costs)**

**Approx. Voluntary Hours = 464**

## Funding

**Income = £ 1,910**

**Expenditure = £ 2,689**



## Communications & Media

Website, Notice-boards & Social Media.

**Expenditure = £ 4,056 (staff costs)**

**Approx. Voluntary Hours = 72**