

Assets register for Loose Parish Council

An Inventory of property

as at 31st March 2021

LAND							
Date of purchase/acquired	Description of asset	Identification	Location of the asset		Nom Value		Disposal/ Discharge
15th April 1985	Land at the KGVPF, gifted by FG Stannett 18th Oct 1937 to MDC for the people of Loose. Purchased on the 15th April 1985 from MBC by the LPC.	Deeds ref ref LR-K631574	KGVPF, Walnut Tree Lane, Loose		£1		
15th Feb 2000	Land at Brooks Field and pond	Deeds ref ref LR-K429903	Brooks Field. Old Loose Hill, Loose		£1		
8th Aug 1960	Land at the Loose Green Village grn deed of gift	Deeds ref ref LR- K109024	Loose Village Green		£1		
20th April 1983	Allotments, purchased by the LPC on the 20/04/83 from the Trustees of the charity known as Maria Louise McAlpine	Deeds ref ref LR-K520585	Allotments Old Loose Hill		£1		
17th Sept 1973 amm Aug 1979	Small piece of land	Deeds ref ref LR-K404994	Triangle area adjacent to the Walnut Tree Public House		£1		
BUILDINGS							
Date of purchase/acquired	Description of asset	Identification	Location of the asset	reinstatement value		insurance	Disposal/ Discharge
Built 1997	Parish Pavilion	Photo A Plans held	KGVPF	315,000.00		468,304.60	
Aquired when	Shed	Photo B	On Brooks Field	15,000.00		0.00	to be replaced LAA

B/field purchased Feb 2000							
Total buildings				£330,000.00		£468,304.60	

PLAYGROUND EQUIPMENT- Includes bins and benches as described								
Date of purchase/acquired	Description of asset	Identification	Location of the asset	Approx Original Asset Value	Actual Known Cost	Insured	Disposal/ Discharge	Approx Replcement value as at 2015-info
2003/04	X2 flat seat swings & anti wraps 2.5m high- Wicksteeds X2 new flat seats installed Jul 2012 & 2020	Photo C	Play Area KGVPF	995.00 168.00	995.00 168.00	✓		2,029.80
2003/04	x2 cradle seat swing 2.2m high- Wicksteeds X2 new cradle seats installed Jul 2012-painted frame 2020	Photo D	Play Area KGVPF	995.00 316.00	unknown 316.00	✓		2,029.80
Mar-05	Multi-pondo- HAGS seesaw	Photo E	Play Area KGVPF	3,369.00	3,369.00	✓		5,000.00
Mar-05	x1 Mcycle springer- RSS	Photo G	Play Area KGVPF	808.00	808.00	✓		1,500.00
2004	Roundabout- RSS	Photo H	Play Area KGVPF	3,096.00	3,096.00	✓		5,000.00
2002/03	Multi-unit- Wicksteeds	Photo I	Play Area KGVPF	7,000.00	unknown	✓		14,000.00
Jul-12	x1 Bobbin swing-2.6m with basket seat-Wicksteed	Photo L	Play Area KGVPF	3,467.00	3,467.00	✓		3,785.00
Feb-06	Combo goal units x2 sets Monster play	Photo J	KGVPF	14,752.00	14,752.00	✓		20,000.00
Jun-13 Aug-13	Ball play area hard surface & fences- Thermoplastics- Lines-MUGA- Palmer & Sons	Photo J	KGVPF	24,954.00	24,954.00	✓		27,000.00
Feb-06	Youth Shelter Monster play	Photo K	Play Area KGVPF	9,453.00	9,453.00	✓		15,000.00
Oct-14	Out door Table tennis with net- Hags/SMP	Photo MMM	New play area/fitness area- KGVPF	979.74	979.74	✓		979.74

Oct-14	Mini Ski Assembly-HAGS SMP	Photo NNN	New play area/fitness area-KGVPF	613.25	613.25	✓		613.25
Oct-14	Health Walker Assembly-HAGS SMP	Photo OOO	New play area/fitness area-KGVPF	580.46	580.46	✓		580.46
Oct-14	Handle Boat Assembly-HAGS SMP	Photo PPP	New play area/fitness area-KGVPF	852.65	852.65	✓		852.65
Oct-14	Power Push Assembly-HAGS SMP	Photo QQQ	New play area/fitness area-KGVPF	1,505.26	1505.26	✓		1,505.26
Oct-14	Spiders web Rox combination-HAGS SMP	Photo RRR	Junior play area	10,489.84	10489.84	✓		12,489.00
Oct-14	Titan swing Assembly- HAGS SMP- pendulum seat replaced 2020	Photo SSS	Junior play area	4,727.63	4727.63	✓		4,727.63
Oct-14	Dragon Fly Seesaw-HAGS SMP	Photo TTT	Junior play area	1,233.95	1233.95	✓		1,233.95
Oct-14	Nexus viper rope swing-HAGS SMP	Photo UUU	Junior play area	3,705.55	3705.55	✓		3,705.55
Oct-14	Rota Roka-HAGS SMP	Photo VVV	Junior play area	892.01	892.01	✓		892.01
Oct-14	Tornado carousel	Photo WWW	Junior play area	1,523.85	1523.85	✓		1,523.85
Oct-14	Circus trampoline	Photo XXX	Junior play area	3,742.72	3742.72	✓		3,742.72
Oct-14	x2(was x3) Knight closed litter bins @£429.25 each-HAGS SMP	Photo awaited	KGVPF-(exercise area& Junior pla area)	858.50	1287.75	✓	X1 bin next to picnic bench rusty/vandalised- Jan 21	1,287.75
Oct-14	Signage x2 play area & fitness area-HAGS SMP	Photo awaited	KGVPF	586.81	586.81	✓		586.81
Oct-14	Essentials bench x2-HAGS SMP	Photo awaited	Junior play area	377.62	377.62	✓		377.62
Oct-14	Essentials seatx1-HAGS SMP	Photo awaited	keep fit area	298.82	298.82	✓		298.82
Oct-14	Wetpour black & blue-HAGS SMP	Photo awaited	unfenced area	2,200.00	2200.00	✓		2,200.00
Oct-14	Total cost Bonder rubber mulch- wet-rubbark- inc installation-HAGS SMP	Photo awaited	unfenced area	21,124.00	21124.00	✓		21,124.00
Oct-14	Installation costs to inc in replacement value							10,908.00

OTHER SPORTS EQUIPMENT STORED								
Date of purchase/acquired	Description of asset	Identification	Location of the asset	Approx Original Asset Value	Actual Known Cost	Insured	Disposal/ Discharge	Approx Replcement value as at 2015-info
Aug-12	Goal Posts for the field	Photo M	Garage KGVPF	350.00	350.00	✓		350.00
Dec-14	& nets/ second hand			161.00	161.00			161.00
May-09	Liner for football pitch	Photo N	Garage KGVPF	275.00	unknown			275.00
Jun-10	Five a side goals- located on top cupboard in entrance hall to Pavilion	no photo	Pavilion KGVPF- b	40.00	40.00			40.00
Total equipment				£126,491.66		£195,106.94		165,799.67

PLAY AREA SURFACES (N.B. does not include rubber mulch or wetpour in unfenced play/fitness areas- see under playground equip).

Date of purchase/acquired	Description of asset	Identification	Location of the asset	Approx Original Asset Value	Actual Known Cost	Insured	Disposal/ Discharge
Sep-13	Wet pour surfaces for play area some repaired Jul 12 Located-swings x3-other aparatusx5	Photo O	Fenced Play Area K Surfaces under bobbin and ord swings replaced Sept 13	10,336.00	unknown 2584	✓	
Total surfaces				£10,336.00		£13,177.44	

MACHINERY GARDEN EQUIPMENT- held by LPC (McAlpine) Trust

Date of purchase/acquired	Description of asset	Identification	Location of the asset	Approx Original Asset Value	Actual Known Cost	Insured	Disposal/ Discharge
10/04/2006	Trolley for ride on mower		Allotments shed	339.00	339.00	Gardners	
08/01/2008	Honda Mower- HRD 536	used for rough work	Allotments shed	895.00	895.00	Gardners	

07/12/2012	Mountfield ride on mower- s/n 2012 00031425		Allotments shed	1,800.00	1,800.00	Gardners	
01/06/2016	Mountfield-lawn mower		Allotments shed	849.00	849.00	Gardners	
Total Machinery				£3,883.00			

N.B. Machinery is covered by the Gardeners insurance policy.

STREET FURNITURE (N.B. does not include bins & benches & signage in new play/fitness area- see under playground equip)							
Date of purchase/acquired	Description of asset	Identification	Location of the asset	Approx Original Asset Value	Actual Known Cost	Insured	Disposal/ Discharge
2002	Notice board- new perspex added 14	Photo P	Opposite Loose Vill	565.00	565.00	✓	
2002	Notice board- new perspex added 14	Photo P	Holmesdale Close		650.00		Replaced June 20
2002	Notice board- new perspex added 14	Photo Q	Outside Loose Sch	725.00	725.00	✓	
24/06/2020	Notice board inc installation to replace existing at Holmesdale Close- Parish notice board company	Photo awaited	Holmesdale Close	1,215.00	1,215.00	✓	New installation- 2020
Oct 2016	Notice board inside Pavilion entrance hall-KGVPF	Photo awaited	In Parish Pavilion	602.00	602.00	✓	
Unknown	Seat-wooden	Photo R	Village green	350.00	350.00	✓	
Unknown	Seat concrete	Photo S	Village green	300.00	unknown	✓	
Unknown	Seat concrete	Photo S	Old Loose Hill	300.00	unknown	✓	
Unknown	Bench x1-wooden	Photo T	Play area small chil	300.00	unknown	✓	
Unknown	Bench x1-metal	Phono U	Play area small chil	300.00	unknown	✓	
Unknown	Bench x2-metal	Photo V	At far end of KGVP	600.00	unknown	✓	
2005	Picnic Bench x1	Photo W	KGVPF	358.00	358.00	✓	
Unknown	Bench x1	Photo X	Outside Loose Sch	350.00	unknown	✓	
Unknown	Bench x1	Photo Y	Salts Avenue	350.00	unknown	✓	
Feb-08	Bench x1	Photo Z	Outside Pavilion RH	417.00	417.00	✓	
2004	Pig Seat-hand carved	Photo AA	Brooks Field	500.00	unknown	✓	
Mar-15	Bin next to pig seat		Brooks Field	281.00	281.00	✓	
pre 2004	Bench x1 adjacent to OLH gate- owned by family		Brooks Field	nil	unknown		
1994	Rubbish bin Cast Iron-gold lettering	Photo BB	Old Loose Hill	160.00	unknown	✓	
1994	Rubbish bin Cast Iron-gold lettering	Photo BB	Loose Green	160.00	unknown	✓	

2006	Rubbish bin cast iron x3	Photo CC	KGVPF- youth shelter, top of field, adjacent to ball play area.	900.00	x3 at £300	✓	
1994	Rubbish bin Cast Iron-gold lettering	Photo BB	KGVPF corner of Pavilion	160.00	unknown	✓	
1994	Rubbish bin Cast Iron-gold lettering	Photo BB	KGVPF adjacent to small child's play area	160.00	unknown	✓	
1994	Rubbish bin Cast Iron-gold lettering	Photo BB	Loose School	160.00	unknown	✓	
1994	Rubbish bin Cast Iron-gold lettering	Photo BB	End of Brooks	160.00	unknown	✓	
1994	Rubbish bin Cast Iron-gold lettering	Photo BB	Herts Crescent	160.00	unknown	✓	
1994	Rubbish bin Cast Iron-gold lettering	Photo BB	Salts Avenue	160.00	unknown	✓	
1994	Rubbish bin Cast Iron-gold lettering	Photo BB	Cornwallis School n	160.00	unknown	✓	
Jun-11	Metal bin	Photo DD	Cemetery Church St	60.00	60.00	✓	
Not owned by us, but has to be insured by us.	Industrial Bin-Countrystyle recycling	Photo FF	In Car Park to Pavilion			✓	
Jan-13	Grit Bin	Photo WW	McAlpine Crescent	237.00	237.00		
unknown	Brick built bus shelter	Photo HH	Linton Road opposite	3,000.00	unknown	✓	
Adopted by LPC-2011	information board re Loose Valley Conservation Ass	Photo GG	Brooks Field adjacent to gate OLH	800.00	800.00	✓	
Adopted by LPC confirmed 2015	Red Bt Telephone kiosk- painted & upgraded- now houses Defib	Photo II	Village green	1.00	1.00	✓	
01/03/2018	Defibrillator & steel cabinet	Photo awaited	Installed inside BT kiosk- to of Old Loose Hill opposite PO.	1,600.00	1,600.00		
upgrade Oct 2019	x1 Street lights	Photo LL	Walnut Tree Avenue	670.00	unknown	✓	
upgrade Oct 2019	x2 Street lights	Photo MM	McAlpine Crescent	1,340.00	unknown	✓	
Jul-13	Village green sign made of a large piece of ragstone- Houses x2 plaques one a 'pig' motif and one to commemorate the QEII Diamond Jubilee.	Photo LLL	Village green adjacent to the Post Office	2,080.00	2,080.00	✓	
24/03/2016	Lectern- Roys Wood- information board	Photo awaited	Located NW in Brooks Field	757.00	757.00	✓	

09/07/1905	Plaque Roys Wood- tree stump and resin plaque	Photo awaited	Located NW in Brooks Field, next to planted oak trees	nil	donated		
Nov 2016	Notice for Car parking - KGVPF	Photo awaited	In Car park KGVPF	281.00	281.00	✓	
01/06/2017	Wooden Planter	Photo awaited	On the island at the junction with Linton Rd & Old Loose Hill	780.00	780.00	✓	

CCTV SECURITY LIGHTING & CAMERAS

Date of purchase/acquired	Description of asset	Identification	Location of the asset	Approx Original Asset Value	Actual Known Cost	Insured	Disposal/ Discharge
May-17	Upgraded CCTV system inc- 8 new cameras & DVR (upgraded): x3 Hikvision TVI HD colour/mono external bullet type IP65 camera;x3 Dynamic colour/mono external IP65 eyeball type camera; Hikvision 16 channel DVR with 8Tb harddrivesn 678380312 model DS-7216HQB1F2/N.FULL SPEC AVAILABLE	Photos awaited	Pavilion & Pavilion Car park	2,518.00	2518.00	✓	
Nov-20	Upgraded outside lighting- PIR lights added.	Photos awaited	Pavilion & Pavilion Car park	675.00	675.00		
Total outside furniture and CCTV equip				£24,652.00		£28,432.12	

added

FENCES & WALLS & GATES

Date of purchase/acquired	Description of asset	Identification	Location of the asset	Approx Original Asset Value	Actual Known Cost	Insured	Disposal/ Discharge
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			Closed cemetery/not owned by LPC but responsible for upkeep.				
	Ragstone wall & metal gate	Photo XX		0.00	Nil		
replaced Jul 12	Fences around fenced play area	Photo YY	KGVPF	2,375.00	2,375.00	✓	
1985	Metal gate to KGVPF	Photo GGG	KGVPF	1,000.00	unknown	✓	
Unknown	Fences around KGVPF	Photo ZZ	KGVPF	2,000.00	unknown	✓	
Unknown	Gates WTL x 2	Photo AAA	KGVPF	140.00	unknown		
Unknown	opening bars WTA x2	Photo AAA	KGVPF	140.00	unknown		
2005-2006	Fences & gates around Brooks Field	Photo CCC	Brooks Field OLH s	3,592.00	3,592.00	✓	
2008	Fences & gates around Brooks Field	Photo DDD	Brooks Field Kirkdale side	3,143.00	3,143.00	✓	
Nov-10	Fences around the allotment- run by the LPC McAlpine Trust.	awaiting photo EEE	Allotmnet located OLH	4,867.00	4,867.00	✓	
Unknown	wall around triangle area	Photo FFF	Loose rd adj to WT pub	1,500.00	unknown	✓	
Unknown	Metal Posts x3	Photo BBB	Pavilion Car park	195.00	195.00		
Jul-15	two protective posts main entrance		Pavilion Car park	627.00	627.00	✓	
Total fences & walls & gates				£19,579.00		£5,304.50	

Spraying equipment for vegetation control & litter

Date of purchase/acquired	Description of asset	Identification	Location of the asset	Approx Original Asset Value	Actual Known Cost	Insured	Disposal/ Discharge
01/10/2016	Backpack weed sprayer	Photo awaited	Residence of cllr	167.00	167.00		
03/02/2017	Keter wood effect plastic garden storage box plus padlocks	Photo awaited	Residence of cllr	85.00	85.00		
Apr/Jun 18	Equipment for litter picking	Photo awaited	Residence of litter pickers	381.00	381.00		
Total spraying equipment				£633.00			

STONES/ KERBING/ WAR MEMORIAL

Date of purchase/acquired	Description of asset	Identification	Location of the asset	Approx Original Asset Value	Actual Known Cost	Insured	Disposal/ Discharge
Unknown	Rough cut & sawn kerb stones x76 at CH	Photo HHH & III	Located at Cncillor garden WEF 2014	3,000.00	unknown		
22nd Jan 08	Kerbing 47 linear mtres	Photo JJJ	Old Loose Hill	4,474.00	4,474.00		
Jul-12	Works to War memorial inc new plaque for WW11	Photo KKK	Loose Cemetery Ch	2,214.00	2,214.00		
Total stones/kerbing				£9,688.00			

CONTENTS OF PAVILION-

Date of purchase/acquired	Description of asset	Identification	Location of the asset	Approx Original Asset Value	Actual Known Cost	Insured	Disposal/ Discharge
15/05/2019	Microwave		Pavilion		79.99		Removed Oct 20 due to not compliance re PAT
14/02/2019	Fridge- s/n VB013120075JBFD7Q E20441-model 55137		Pavilion	115.83	115.83		
Unknown	Hoover Dyson-sn 131-uk-D10169		Pavilion	149.00	149.00		
Apr-14	Chairs	Blue	Pavilion	480.00	480.00	✓	
Supplied by KCC	Tables and some chairs	Pink chairs- folding tables	Pavilion		KCC purchase		
Apr-16	Tables	folding	Pavilion	320.00	320.00	✓	
May-16	Chairs	Blue	Pavilion	534.00	534.00	✓	
Unknown	Crockery & Cutlery inc Thermos pumps		Pavilion		nominal		
13/03/2017	Wall projector screen		Pavilion	151.00	151.00		
02/03/2016	Tambour unit- lockable- cupboard no	Metal unit	Pavilion	222.00	222.00	✓	
Apr-15	Prjector-Benq digitalW1070-snPVBE92514000		Pavilion locked in Tabour unit		439.96	✓	Removed Oct 20 due to not compliance re PAT
Oct-15	Display boards	Blue	Parish Pavilion	166.00	166.00		

Unknown	Cleaning implements not products		Pavilion		nominal		
Total Pavilion assets				2137.83		see below-added with office contents	

OFFICE EQUIPMENT							
Date of purchase/acquired	Description of asset	Identification	Location of the as	Approx Original Asset Value	Actual Known Cost	Insured	Disposal/ Discharge
Apr-18	New laptop - Clerks Office- model- HP 250-G6 i5-7200U	photo awaited	Clerks office	412.50	412.50	√	
Apr-18	Laptop (HP Pavilion 14-BK0xx)	Photo awaited	Deputy Clerks office	390.00	390.00	√	
Oct-15	Footstool (Fellows Microban)	photo awaited	Deputy Clerks home office	96.93	96.93		
Oct-14	laptop HP 15 notebook with AMD-A8 processor Windows 8.1 inc software-AR	photo awaited	Communications & Media Clerks office	361.00	361.00	√	
Nov-15	HP jet pro 8620 Printer	photo awaited	Communications & Media Clerks office	129.00	129.00		
Dec-14	Mobile phone-AR-	photo awaited	Communications & Media Clerks office	189.00	on contrct- Unicom-sim only		
Nov-16	Swordfish Crosscut 1000XC Shredder	Photo awaited	Communications & Media Clerks office	85.00	85.00		
Nov-18	New chair for Communications and media Clerk	photo awaited	Communications & Media Clerks office	70.00	70.00		
May-19	Printer-HP Officejet 6960 - replaced	Photo awaited	RFO office	71.66	71.66		
Jan-06	Filing Cabinet x1	Photo UU	RFO office	117.70	117.70		
Jul-16	Fellowes 62MC Shredder- RFO Office	Photo awaited	RFO office	83.32	83.32		
May-12	Computer desktop- Lenovo	Photo SS	attic Pavilion	538.00	538.00	√	NL used

Jan-06	Laptop Computer inc software- Dell Inspiron- s/n 43683-142-817 model PP12L	Photo TT	Pavilion locked cupboard(cupboard no 7)	996.00	996.00	✓	NL used	
Nov-15	Filing Cabinet X3 (key nos 201,269,cc0047)	Photo awaited	Pavilion store room (key no 6)	418.00	418.00			
Aug-15	A3 Laminator-S/N 1403100061	Photo awaited	Pavilion locked cupboard(cupboard no 7)	32.00	32.00			
Dec-15	Desk top filing drawer unit		Clerks office		25.00		Disposed-NLR	
Jun-16	Router-		Clerks office		48.97		Disposed-NLR	
Mar-18	Laptop holder		Clerks office		35.00		Disposed-NLR	
	Contents of offices overall x4- not itemised inc furniture and nominal items		Due to moving and sharing items needed between offices has resulted in some items discarded and revalued		706.00		Discharge from asset register- NLR	Discuss with DB
Jun-20	Printer for C/man- HP- Envy 5020 all in one	Photo awaited	Chairmans residence	41.66	41.66			added
Total Office Equip				£4,031.77		£7,850.66		

SUMMARY							
				Approx Original Asset Value		Insured	Approx Replcement value as at 2015
	Buildings owned by LPC		New reinstatement values needed	330,000.00		468,304.60	
	Playground equip			126,491.66		195,106.94	£165,799.67
	Surfaces			10,336.00		13,177.44	
	Various machinery		Insured by Loose Gardeners not inc	3,883.00			
	Street furniture & outside equip			24,652.00		28,432.12	
	Fences/gates & walls etc			19,579.00		£5,304.50	
	Spraying equipment for vegetation			633.00			
	Stones & Kerbing-ragstone			9,688.00			

	Contents of Pavilion			2,137.83			
	Office equipment			4,031.77		£7,850.66	
Total				£531,432.26		£718,176.26	

Actions still required			
1	New reinstatement values for Pavilion		
2	New reinstatement values for shed		
	after re-vamp		
3	New replacement values for play equip		
4	Photos to be dowloaded		

